



JULY 2004

QUALITY

“We Guarantee It”

**Visit Our Revised Web
Page and New On-Line
Catalog at:**

<http://www.hood.army.mil/TSC>

http://www.hood.army.mil/TSC/tsc_digital_catalog.htm



DEPARTMENT OF THE ARMY
HEADQUARTERS, III CORPS & FORT HOOD
FORT HOOD, TEXAS 76544-5056

AFZF-PTM-TS

TSC BULLETIN

The TSC bulletin is published for information and is not intended to be directive in nature.

Key Personnel

Installation VI Manager (Bldg# 229)
Contract Officer's Representative (COR) 288-9652 (DSN 738-9652)

Property Administrator (Bldg# 229)
287-5669 (DSN 737-5669)

Work Reception Cust. Svc. (Bldg# 229) 287-4960/3909
(Photo Appointments) Fax# 288-7675 (DSN 738-7675)

VI Customer Service Center/Training Aids Warehouse (Bldg# 230) 287-4593
(GTAs & Device Loans) Fax# 287-3936

Property Book Office (Bldg# 229) 287-2669
(Update or change account information) Fax# 287-3936

Training Aids, Devices, Simulators and Simulations (Bldg# 19036) 287-2488
(TADSS) Fax# 287-1808

General Manager (Bldg# 231) 287-4999
Johnson Controls World Services, Inc.

The Bulletin should be retained as a reference to update the Training Support Center Catalog and used in conjunction with DoD 5040.2-C (Catalog of VI Productions), DA Visual Information Distribution Bulletin, DA Pam 350-9 (Index and Description of Army Training Devices), DA Pam 25-90 (Visual Information Products Catalog) and TRADOC Pam 71-9 (Training Devices for Army wide use).



TSC "Bulletin"

Customer Satisfaction

PHOTO RETAKES

Help us to reduce re-takes! Check the fit and appearance of your uniform and authorized awards with your chain of command **before** coming to our photo studios.

TSC ACCOUNTS

Signature cards on DA Form 1687 and training devices on long term loan must be updated annually.

254-287-2669

DELINQUENT ACCOUNTS

Failure to return a borrowed training item may make your entire battalion delinquent. Avoid the hassle and return it on time!

254-287-4593

Do You Have a Comment, Complaint or Suggestion?

Comments, complaints, or suggestions may be addressed to Mr. Robert Sandage, Deputy Project Manager, Johnson Controls, Bldg 229. You may use our "We Guarantee It" card (all TSC locations) by phone: **254-287-0506** or email on the Global Address List.

DA PHOTOS

Failure to show up or cancel in advance for your scheduled appointment hurts your fellow soldiers and your unit's reputation. Be on time in the right uniform.

**-Ready to Shoot-
254-287-3909**

PRESENTATION SUPPORT

AV Technicians are available for consultations to plan for successful briefings and presentations. It is always a good idea to plan ahead.

254-287-3909

SELF-HELP

Self-Help can only provide resources for training related items produced at the Self-Help Center, using its graphic art computers and equipment.

Classes are given each Tuesday and every 1st and 3rd Wednesday of the month at 0900. Call **254-288-0959** for an appointment.

TADSS Plan, Plan, Plan!

Turn in work orders at the TADSS Main Warehouse for faster service, Bldg 19036 on North Avenue.

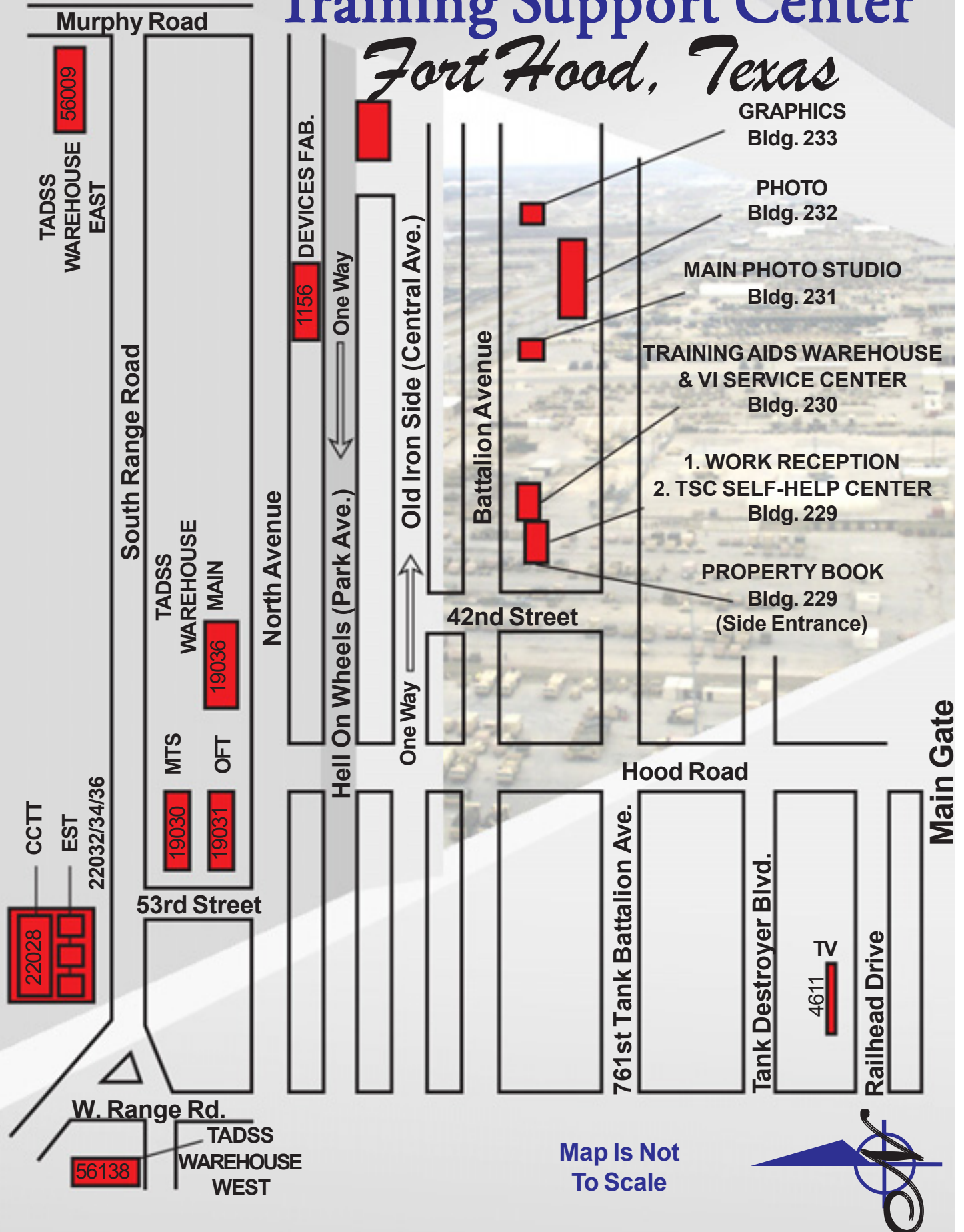
**CALL
254-287-2488**

TV

TSC can duplicate your training tapes in nearly any format. We also operate Channel 10 for your announcements.

Call 254-287-3909
for more details.

Training Support Center *Fort Hood, Texas*



HOW TO ACQUIRE TSC PRODUCTS & SERVICES

PRODUCTION OF	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
GRAPHICS DEVICES TV PRODUCTION/SERVICES VIDEO/AUDIO TAPES CHANGE OF COMMAND PHOTOS PHOTO REPRODUCTION TV PUBLIC ANNOUNCEMENTS	DA FORM 3903 “ “ “ “ “ “ “ DA FORM 3903 and FHT FORM 25-X32	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax – (254) 288-7675	➤ Be sure your work orders are complete and with signature. ➤ Call Work Reception to verify receipt of facsimile. ➤ Plan ahead for best results.
SERVICES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
VI DESIGN & PLANNING CONSULTATIONS PRESENTATION SUPPORT HOWZE THEATER SUPPORT	DA FORM 3903	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3909 Fax – (254) 288-7675	➤ Complex WOs may require consultation.
VIDEO TELECONFERENCING (VTC)	DA FORM 3903	CONFERENCE ROOM 2 BLDG 1001	Voice- (254) 288-3399 Fax – (254) 287-6894	➤ Consultations normally required.
VI SERVICE CENTER – TRAINING AIDS WAREHOUSE	DA FORM 1687 FHT FORM 25-X22 TSC DAMAGE LOSS MEMO 5050-503	CUSTOMER SERVICE COUNTER BLDG 230	Voice- (254) 287-3619 Fax – (254) 287-3936	➤ DA Form 1687 for signature authority ➤ FHT Form 25-X22 for temporary loan ➤ TSC memo for property accountability
TRAINING AIDS, DEVICES, SIMULATORS AND SIMULATIONS (TADSS) AND MULTIPLE INTEGRATED LASER ENGAGEMENT SYSTEM (MILES)	DA FORM 1687 FHT FORM LETTER 25-X1 TSC DAMAGE LOSS MEMO 5050-503	TADSS MAIN WAREHOUSE BLDG 19036	Voice- (254) 287-2488	➤ DA Form 1687 for signature authority ➤ FHT Form 25-X22 for temporary loan ➤ TSC memo for property accountability

For More information visit our **web site** at <http://www.hood.army.mil/tsc/> Or our **Public Folder** at <outlook:\\Public Folders\\All Public Folders\\Fort Hood Public Folders\\III Corps Public Folders\\III Corps G3\\Training Support Center>

HOW TO ACQUIRE TSC PRODUCTS & SERVICES

SERVICES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
OBSERVED FIRE TRAINER (OFT)	DA FORM 3903	OFT BLDG 19031	Voice- (254) 287-3374 Fax – (254) 553-0435	➤ Plan ahead for best results
IMPROVED MOVING TARGET SIMULATOR (IMTS)	DA FORM 3903	IMTS BLDG 19030	Voice- (254) 287-3640	➤ Plan ahead for best results
PROPERTY BOOK AND TSC ACCOUNT MANAGEMENT	DA FORM 1687 DA FORM 3161 DA FORM 2062	PBO BLDG 229	Voice- (254) 287-2669 Fax – (254) 287-3936	➤ DA Form 1687 for signature authority ➤ DA Form 2062 Hand Receipt for long term loan ➤ DA Form 3161 Request for Issue/Turn-In for short term loan
CLASSES	FILL OUT	SUBMIT TO	TELEPHONE/FAX	COMMENTS
TWGSS PGS TSV	DA Form 3903	TADSS MAIN WAREHOUSE BLDG 19036	Voice- (254) 287-2488	➤ Call to arrange date/time.
EST 2000 WEAPONER	DA Form 3903	WORK RECEPTION CENTER BLDG 229	Voice- (254) 287-3374 Fax – (254) 553-0435	➤ Be sure your work orders are complete and with signature. ➤ Call Work Reception to verify receipt of facsimile. ➤ Check bulletin or call for dates/times
GRAPHICS SELF-HELP	NO FORM REQUIRED CALL (254) 288-0959	SELF-HELP CENTER BLDG 229	Voice- (254) 288-0959	➤ Call to schedule a class. ➤ Check bulletin or call for dates/times

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- Please limit your message to no more than 5 lines of 40 characters each (including spaces).
- Each announcement is shown for 10-15 seconds.
- This service is available on Channel 10; 24 hours a day; 7 days a week (except when there is a program on the air).
- **Submit your request at least 2 weeks before you want the announcement to run**, on a DA Form 3903 to the Work Reception Center located on 42nd Street between Battalion and 761st Tank BN. Avenue, Building 229.

Cut on line and submit with DA Form 3903 to Work Reception

[illegible]

40 Characters in each line (including spaces) – Please submit with request 2 weeks prior to the announcement date/time

VI & TRAINING SUPPORT CLASS SCHEDULE

JULY 2004

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

**For class
information call:
288-0959**

*Maximum of 8
per class.*

**FILL OUT THE
TSC SURVEY
CLICK HERE**

1

2

5

**Independence
Day**

6

TSC Self Help
Class 0900

7

TSC Self Help
Class 0900

Weaponer Class
0830
1030
1230
1430

8

9

12

13

TSC Self Help
Class 0900

14

15

16

19

20

TSC Self Help
Class 0900

21

TSC Self Help
Class 0900

Weaponer Class
0830
1030
1230
1430

22

23

26

27

TSC Self Help
Class 0900

28

29

30

GTAs *On-Line*

If we don't have what you need and you need yours right away try getting them on line. The Reimer Digital Library (RDL) site has moved to:

<http://www.train.army.mil>

Simply go to the *Library Search* under *RDL Services* and follow directions. You can maximize these services by using your *Army Knowledge On Line (AKO)* account.

Download Viewers Software



Obtaining DoD Training Videos and Interactive Multimedia Instruction

The Defense Automated Visual Information System/Defense Instructional Technology Information System (DAVIS/DITIS) site is located at <http://afishp6.afis.osd.mil/dodimagery/davis>.

DO NOT print out requests for videotapes and bring it to this TSC for service. Send the request directly to Joint Visual Information Services Distribution Activity (JVISDA) and receive Video Media by mail from them.



Disclaimer for External Link

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Training NCO Appreciation Days Are Here!!

Charles Rosenblum
Marketing specialist

We at the Training Support Center (TSC) believe that the unit training NCO is probably the most under-appreciated member of the commander's team.



Well we're out to correct that image! To show our appreciation for unit Training NCOs we're pleased to announce our 7th round of Training NCO Appreciation Days from **12-16th of July**.

All **unit trainers** and anyone on a signature card with TSC are cordially invited to come out to **Building 229/230**. Here you can pick up Coffee Mugs, mouse pads and lots of other free gifts. **Everyone who comes in will be immediately eligible for prize drawing for 2 really cool coin holders so COME ON DOWN!**

Building 229 is located directly behind the AAFES car wash at the corner of Battalion Ave. and 42nd St. Building 19036 is located near the Rod and Gun

Club on North Ave. just west of Hood Rd.

We're open from 0730 to 1600 week days to serve you, the **finest** soldiers in the Army!

While you're here, be sure to check out our latest training devices, GTAs and the wide variety of individual and collective training aids and devices available to the units.



If you do not have a TSC account or your account has expired be sure to ask about opening or re-establishing your account with us.

You can also take a virtual tour by surfing our web site. Here you'll find our award winning TSC on-line catalog, past bulletins, TSC forms and a brief overview of all of our products and services. So visit us at <http://www.hood.army.mil/tsc>.



WORK RECEPTION AREAS

Main	Bldg 229	287-4960
TADSS Warehouse Main	Bldg 19036	287-2488
Training Aids Whse.	Bldg 230	287-4593
MTS	Bldg 19030	287-3640
OFT	Bldg 19031	287-3374
Photo Appt.	Bldg 229	287-3909
Training Classes	Bldg 229	287-4960

Questions/Information 287-3909/4960

NECESSARY FORMS

DA 1687 - Delegation of Authority

DA 2062 - Long Term Loan

DA 3161 - Short Term Loan

DA 3903 - Production/Services

FHT FORM 25-X32 - Public Announcement

FHT FORM 25-X22 - Training Aids Warehouse Loan Form

FHT FORM LETTER 25-X1 - TADSS Warehouse Loan Form

5050-503 - Sample TSC Damage Loss Memo

1850-502 - Establishing a TSC Account



GRADE US

The Training Support Center (TSC) wants to know... How Was the Service?

Name of employee visited: _____

Date of visit: _____

Was the assistance satisfactory? Yes _____ No _____

If not, why not? _____

Comments: _____

Name (optional): _____

Company/Unit/ Organization (optional): _____

Fill in the blanks that apply, print form (address on back), fold, staple and send through distribution or mail.



**Department of the Army
Headquarters
III Corps & Fort Hood
Attn: AFZF-DPTS-TS
Fort Hood, Texas 76544-5058**
